

RTO	House of Learning (RTO ID 21583)
Type	Public
Applicable Standards	Standards for Registered Training Organisations 2015 State and Territory Funding Contracts <i>Tobacco and Other Smoking Products Act 1998 (QLD)</i> <i>Tobacco and Other Smoking Products Regulation 2010 (QLD)</i> <i>Tobacco and Other Smoking Products Amendment Bill 2015 (QLD)</i> <i>Tobacco and Other Smoking Products Amendment Act 2016 (QLD)</i> <i>Tobacco Act 1987 (VIC)</i> <i>Smoke-Free Environment Act 2000 (NSW)</i> <i>Smoke Free Environment Regulation 2016 (NSW)</i>
Authorised by	General Manager Quality and Compliance
Effective Date	18 October 2022
Version	V1.0

## Policy: No Smoking

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### Overview

House of Learning (HOL) is committed to protecting and promoting the health and welfare of our students. HOL is a smoke free workplace. All employees, students and other individuals are prohibited from smoking in all buildings and offices (excluding private staff housing) that are either owned or leased by HOL including, but not limited to, the following areas:

- HOL vehicles
- Enclosed car parks
- HOL Buildings
- Under any roofed area or where smoke may drift into buildings
- Roof tops
- Basement areas
- Verandas / balconies
- Toilets
- Stairwells
- Fire escapes
- Within 5m of building entrances
- Thoroughfares, specifically in immediate vicinity of entrances/exits & access ramps
- Lifts and loading bays
- Lunchrooms and cafeterias

### Victorian Legislation

Under an amendment to Victoria's anti-smoking laws, smoking is now prohibited within four metres of the entrance to many public buildings across the state.

The ban covers the entrances to all children's indoor play centres, public hospitals and health centres, childcare centres, kindergartens and schools, and many State Government buildings – including Parliament, Victorian law courts, and police stations.

People caught smoking in outdoor areas will face on-the-spot fines of more than \$155.46 with a maximum penalty of more than \$750.

For further information please see the Victorian Legislation: [Tobacco Act 1987](#)

## Queensland Legislation

The Queensland Government has banned smoking in most enclosed places, including dining areas where meals are consumed, offices, garages, factories, unlicensed cafes, shopping centres, school and university buildings and home businesses while an employee is present. Penalties of up to \$1,500.00 apply for non-compliance with the new laws, including a \$150.00 on-the-spot fine issued to anyone found smoking in a no smoking zone.

For further information please see the Queensland Legislation:

[Tobacco and Other Smoking Products Act 1998](#)

[Tobacco and Smoking Products Regulation 2010](#)

[Tobacco and Other Smoking Products \(Smoke-free Places\) Amendment Bill 2015](#)

[Tobacco and Other Smoking Products \(Smoke-free Places\) Amendment Act 2016](#)

## New South Wales (NSW) Legislation

In NSW Smoking and using e-cigarettes are banned in all enclosed public areas and certain outdoor public areas, under the [Smoke-free Environment Act 2000](#) and the [Smoke-free Environment Regulation 2016](#). These bans protect people from harmful second-hand tobacco smoke. There is no safe level of exposure to second-hand smoke.

For more information, please see Health NSW's website: [NSW Tobacco Laws](#)

## Staff, Student and Visitor Responsibilities

Staff, students, and visitors who use designated smoking areas voluntarily assume all risks associated with active and passive smoking.

Students, visitors, and staff are required to only smoke with the designated smoking area at each HOL venue. All smoking related litter is to be placed in ashtrays and bins in the designated smoking area. Ash trays and rubbish bins will be provided within designated smoking areas.

HOL prohibits the sale of tobacco products on HOL premises and at HOL functions. No liability will be accepted by HOL for either consumption or supply of tobacco products to enrolled students, staff, or visitors.

**Anyone wanting to quit smoking can call the Quitline on 13 QUIT (137848) OR visit:**

- [Quit Victoria](#)
- [Quit Smoking NSW](#) - iCanQuit
- [Quit HQ - Queensland](#)