



Australian Government
Australian Skills Quality Authority

REPORT

Audit report: House of Learning Pty Ltd

Date/s of audit: 19, 20 September 2018

Date report created: 2 October 2018



Organisation details

Organisation's legal name:	House of Learning Pty Ltd
Trading name/s:	Builders Academy Australia
RTO number:	21583
CRICOS number:	N/A

Audit team

Lead auditor: [REDACTED]
Assistant/s: [REDACTED]

Audit details

Application number/s:	ADDVET0029386 ADDVET0029878
Audit number:	AUDREC0008602
Audit reason	Application - change
Address of site/s visited:	570 St Kilda Road St Kilda Road Central VIC 3004 Rockbank Civil Construction Training Centre 1188-1210 Leakes Road Rockbank VIC 3335
Date/s of audit:	19 – 20 September 2018
Organisation's contact for audit:	[REDACTED] Chief Executive Officer

Original finding at time of audit

Audit finding: Compliant

Report completed by: Terence Bowden

Practice	Standards for RTOs 2015	Finding
Marketing/ Recruitment	4.1	Compliant
Enrolment	5.1, 5.2, 5.3, 7.3	Compliant
Support and Progression	1.7	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13-1.18, 1.20	Compliant
Completion	3.1	Compliant
Regulatory Compliance / Governance	2.3, 2.4, 8.2	Not audited

Background

Summary of organisation and management structure:

- Initial registration granted on 16 February 2005, current registration until 2020
- The Registered Training Organisation (RTO) is a business unit within Simonds Group (Simonds Homes) a publically listed company
- High Managerial agents include Simonds Group Ltd (parent company) representatives being [REDACTED], [REDACTED], Managing Director and Group CEO, [REDACTED], Group CFO and [REDACTED], Group Company Secretary.
- [REDACTED] is the Chief executive officer of the RTO

- Simonds Group Ltd also owns another Registered Training Organisation, City-Wide Building & Training Services (CWBTS) 91138 with its head office in Tweed Heads, NSW. Andrew Shea is also the CEO of this RTO.

Scope of registration:

- *BSB40315 - Certificate IV in Customer Engagement*
- *BSB41415 - Certificate IV in Work Health and Safety*
- *BSB42615 - Certificate IV in New Small Business*
- *CPC20211 - Certificate II in Construction Pathways*
- *CPC30211 - Certificate III in Carpentry*
- *CPC31311 - Certificate III in Wall and Floor Tiling*
- *CPC31411 - Certificate III in Construction Waterproofing*
- *CPC40110 - Certificate IV in Building and Construction (Building)*
- *CPC40308 - Certificate IV in Building and Construction (Estimating)*
- *CPC40408 - Certificate IV in Building and Construction (Sales)*
- *CPC40508 - Certificate IV in Building and Construction (Site Management)*
- *CPC40912 - Certificate IV in Plumbing and Services*
- *CPC50210 - Diploma of Building and Construction (Building)*
- *CPC50308 - Diploma of Building and Construction (Management)*
- *CPP40115 - Certificate IV in Building Design Drafting*
- *CUA40715 - Certificate IV in Design*
- *FNS30315 - Certificate III in Accounts Administration*
- *RII30815 - Certificate III in Civil Construction Plant Operations.*

Suburb and state of all delivery locations:

- Head Office Level 4 570 St Kilda Road St Kilda Road Central VIC 3004
- Rockbank Civil Construction Training centre 1188-1210 Leakes Road Rockbank Vic 3335
- 6 Simonds Home offices metropolitan Melbourne.
- 20 school sites
- community sites as required

Third party usage:

- No use of third parties.

Core clients/target groups:

- Current of potential workers in the construction of civil constructions industries.

Training Revenue (Funded or fee for service):

- Revenues include individual fee for service, business to business payments for staff training, state government funding; BAA - Queensland, Victoria; CWBTS – ACT, NSW, Qld.

Total number of current enrolments as at audit date:

- 600-1500

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by House of Learning Pty Ltd to ASQA
- Existing information and records held by ASQA concerning House of Learning Pty Ltd
- Information provided to ASQA's auditors and documentation reviewed during the site audit of House of Learning Pty Ltd conducted on 19 September 2018.
- Other publicly available information - including but not limited to, information published on the organisation's and third party websites.

Audit Sample

Code	Training products	Mode/s of delivery*	Current enrolments
CPC40110	Certificate IV in Building and Construction (Building)	Face to face and online	894
CPC50210	Diploma of Building and Construction (Building)	Face to face and online	541
22325VIC	Course in Workplace Spotting for Service Assets	Face to face	0
HLTAID001	Provide cardiopulmonary resuscitation	Face to face	0
RII20715	Certificate II in Civil Construction	Face to face	0
RII30915	Certificate III in Civil Construction	Face to face	0

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
	Chief Executive Officer	All Products
	National QA and Compliance Manager	All Products
	Quality Consultant	All Products
	Training Manager	All Products
	Compliance officer	All Products

About this Report

This report details findings against the *Standards for Registered Training Organisations 2015* (Standards for RTOs 2015). If non-compliance has been identified, this report describes evidence of the non-compliance.

Where non-compliance has been identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
- identifying the impact on learners and carrying out remedial action for current and past learners

14 November 2018



Australian Government
Australian Skills Quality Authority

Mr [REDACTED]
Chief Executive Officer
House of Learning Pty Ltd
Locked Bag 4002
SOUTH MELBOURNE VIC 3205

By email to: [REDACTED]

RTO ID: 21583
Application No: ADDVET0029386, ADDVET0029878
Audit No: AUDREC0008602

Dear [REDACTED]

Re: Application for change of scope of registration

I refer to your application to change the scope of your organisation's registration.

In accordance with the provisions of the *National Vocational Education and Training Regulator Act 2011* (NVR Act), your application has been granted.

A copy of the audit report is attached for your reference.

The new training products (qualifications, accredited courses, units of competency and/or skill sets) may be delivered by your registered training organisation (RTO) from 14/11/2018.

Period of registration

Please note the period of registration of your RTO remains as 16/02/2015 to 15/02/2020.

Scope of registration

The National Register has been updated to reflect your organisation's change of scope of registration. Please note that Sections 93 and 94 of the Act provide for the imposition of monetary penalties on RTOs that provide all or part of a VET course outside its scope of registration.

Conditions imposed

You are required to comply with the conditions of registration set out in Sections 22-28 of the Act, as well as any additional conditions that the Australian Skills Quality Authority (ASQA), as the national VET regulator (NVR), has imposed on your organisation's registration.

There are no additional conditions imposed on your organisation's registration as a result of approval of your application to change your scope of registration.



Access documents

You may also have the right of access to further documents under the *Freedom of Information Act 1982* (www.oaic.gov.au).

Further information and assistance

If you require further information or assistance in relation to this matter, please contact the Info Line on telephone 1300 701 801 or by email at enquiries@asqa.gov.au

Yours sincerely



Manager Regulatory Operations



Australian Government

Australian Skills Quality Authority

REPORT

Audit report: House of Learning Pty Ltd

Date(s) of audit: 26/02/2019 to 7/03/2019

Date report created: 14/03/2019

Organisation details

Organisation's legal name:	House of Learning Pty Ltd
Trading name/s:	Builders Academy Australia
RTO number:	21583
CRICOS number:	N/A

Audit team

Lead auditor:	
Assistant/s:	N/A

Audit details

Application number/s:	INTCRI0000720
Audit number:	AUDREC0009188 CRICOS
Audit reason	Application - initial
Date/s of audit:	26/02/2019 to 7/03/2019
Validation method	Phone or skype
Address of site/s visited:	N/A
Organisation's contact for audit:	

Original finding at time of audit

Audit finding: Compliant

Report completed by: Michaela Tarpley

Practice	National Code	Finding
Marketing/ Recruitment	1.1, 1.2, 1.3, 1.4	Compliant
Enrolment	2.1, 2.2, 3.1, 3.3, 3.4, 8.5	Compliant
Support and Progression	6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.9, 8.1, 8.3, 8.4, 8.6, 8.7, 8.9	Compliant
Training and Assessment	11.1, 11.2, 8.18, 8.19, 8.20, 8.21	Compliant
Regulatory Compliance / Governance	4.1, 4.2, 4.3	Compliant

Background

Summary of organisation and management structure:

- Initial registration granted on 16 February 2005, current registration until 2020.
- The Registered Training Organisation (RTO) is a business unit within Simonds Group (Simonds Homes) a publically listed company.
- High Managerial Agents include Simonds Group Ltd (parent company) representatives being
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- Simonds Group Ltd also owns another RTO, City-Wide Building & Training Services (CWBTS) (RTO ID 91138) with its head office in Tweed Heads, NSW. [REDACTED] is also the CEO of this RTO.
- The RTO intends to offer the Building and Construction Leadership Program which incorporates:
 - CPC40110 Certificate IV in Building and Construction (Building)
 - CPC50210 Diploma of Building and Construction (Building)

The intention is that the knowledge and skills developed will align with those required of an individual working for an employer as a building supervisor or construction manager as well as someone who wishes to operate their own construction business.

Suburb and state of all delivery locations:

- House of Learning Pty Ltd - Level 4 570 St Kilda Road Melbourne VIC 3004 Australia.

Third party usage:

- The organisation intends to engage Education Agents to recruit overseas students on their behalf, but as yet none have been selected.

Core clients/target groups:

- Current and potential workers in the civil constructions industries as well as those looking to work in the industry or advance their current positions in building and construction management, site management, estimating, drafting, sales, interior design and work health and safety.
- The target cohort for this program is international students who wish to come to Australia, or are already in Australia on a student visa, and wish to obtain an Australian management qualification in the building and construction industry.
- Students may hold no prior qualifications or experience, or they may have completed work experience in the Building and Construction industry in Australia or overseas. They may also hold an international trade qualification in building, construction or an associated trade area.
- Where industry experience is sufficient this will be considered against recognition of prior learning (RPL) processes.

Training Revenue (Funded or fee for service):

- Current revenue include individual fee for service, business to business payments for staff training, state government funding; BAA - Queensland, Victoria; CWBTS – ACT, NSW, Qld.

Intended enrolments for first 12 months (total):

- 240 international students.

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided directly by House of Learning Pty Ltd to ASQA
- Existing information and records held by ASQA concerning House of Learning Pty Ltd
- Information provided to ASQA's auditors by email and during the audit validation meeting
- Other publicly available information - including but not limited to, information published on the organisation's and third party websites.

Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
CPC40110	Certificate IV in Building and Construction (Building)	Face to Face	0
CPC50210	Diploma of Building and Construction (Building)	Face to Face	0

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees – Not applicable

Name	Position	Training products
	CEO	NA

About this Report

This report details findings against the *National Code of Practice for Providers of Education and Training to Overseas Students 2018* (National Code). If non-compliance has been identified, this report describes evidence of the non-compliance.

8 April 2019



Australian Government
Australian Skills Quality Authority

[REDACTED]
House of Learning Pty Ltd
Locked Bag 4002
South Melbourne VIC 3205

By email to [REDACTED]

Application No: INTCRI0000720
Audit No: AUDREC0009188

Dear [REDACTED]

Re: Outcome of application for initial CRICOS registration—granted

I refer to your application to register under the *Education Services for Overseas Students Act 2000* (ESOS Act).

In accordance with the provisions of section 10 of the ESOS Act, the Australian Skills Quality Authority (ASQA) has determined that your application for registration on the *Commonwealth Register of Institutions and Courses for Overseas Students* (CRICOS) is granted.

A copy of the final Audit Report is attached for your reference.


CRICOS has been updated to reflect the following courses, location and the maximum number of students at each location that your organisation is registered to provide.

Location: Level 4 570 St Kilda Road Melbourne VIC 3004 Australia		Capacity: 97
CRICOS Code	National Code	Course Name
0100084	CPC40110	Certificate IV in Building and Construction (Building) CPC50210
0100085	CPC50210	Diploma of Building and Construction (Building)

Please note that under section 8 of the ESOS Act it is an offence to provide or make an offer to an overseas student to provide a course at a location unless you are registered to provide that particular course at that particular location.

The CRICOS Code

Your organisation has been allocated with a unique identifier on CRICOS (the CRICOS Code) and that is 03760B.



Please quote this CRICOS Code as well as your Registered Training Organisation (RTO) ID number in all future correspondence with ASQA.

Conditions on Registration

There are no conditions imposed on your organisation's registration.

Period of Registration

Your organisation has been granted registration which commenced on 4 April 2019 and is due to expire on 15 February 2020.

Your organisation can apply to ASQA to renew or withdraw its registration, and there are timeframes and obligations that apply to each process. There are also obligations on organisations that effectively cease to operate, even though they remain as registered providers. Further information about these obligations is available from the ASQA website at www.asqa.gov.au.

Changes to CRICOS Registration

Your organisation must apply to ASQA if it wishes to change its courses registered under the ESOS Act. Information on the process to make changes to your organisation's registration under the ESOS Act is available from the ASQA website at www.asqa.gov.au.

Please note that an application to change your organisation's RTO VET Scope of Registration is **not** also an application to vary its CRICOS registration. An application to change your organisation's CRICOS registration must be submitted separately.

Maintaining Compliance

During its period of registration your organisation must comply with the:

- *Education Services for Overseas Students Act 2000*;
- *Education Services for Overseas Students Regulations 2001*; and
- *National Code of Practice for Providers of Education and Training to Overseas Students 2018* (National Code 2018).

Your organisation must also comply with the VET Quality Framework (as defined in the *National Vocational Education and Training Regulator Act 2011*) in respect of VET courses and the *ELICOS Standards 2018* in respect of ELICOS courses.

Fees and Charges

Please refer to ASQA website at www.asqa.gov.au for details of fees and charges that apply to your organisation's registration.

Access Documents

Your organisation may also have the right of access to further documents under the *Freedom of Information Act 1982*. More information about Freedom of Information (FOI), including how to make an FOI application, is available [via https://www.asqa.gov.au/about/accountability-and-reporting/freedom-information](https://www.asqa.gov.au/about/accountability-and-reporting/freedom-information).



Further Information and Assistance

If your organisation requires further information or assistance in relation to this matter, please contact Infoline on telephone 1300 701 801 or by email to enquiries@asqa.gov.au.

Yours sincerely



Manager Regulatory Operations

24 July 2020



Australian Government
Australian Skills Quality Authority

Chief Executive Officer
House of Learning Pty Ltd
Locked Bag 4002
South Melbourne VIC 3205

Email: [REDACTED]

CRICOS ID: 03760B
Application No: CHGCRI0005910

Dear Mr [REDACTED]

Re: Outcome of application to change CRICOS registration—granted

I refer to your application to change your organisation's registration as a provider of courses to overseas students as registered on the *Commonwealth Register of Institutions and Courses for Overseas Students* (CRICOS).

In accordance with the provisions of section 10J of the *Education Services for Overseas Students Act 2000* (ESOS Act), your application to change your CRICOS registration has been granted by the Australian Skills Quality Authority (ASQA).

CRICOS has been updated to reflect the following changes to your organisation's registration.

Location: Trades Training Centre Unit 4, 13-15 Brough St SPRINGVALE VIC 3171		Capacity: 240
CRICOS Code	National Code	Course Name
0100084	CPC40110	Certificate IV in Building and Construction (Building)
0100085	CPC50210	Diploma of Building and Construction (Building)

Period of Registration

Please note that your CRICOS registration expires on 15 February 2027.

Access Documents

Your organisation may also have the right of access to further documents under the *Freedom of Information Act 1982*. More information about Freedom of Information (FOI), including how to make an FOI application, is available <https://www.asqa.gov.au/about/accountability-and-reporting/freedom-information>



Further Information and Assistance

If your organisation requires further information or assistance in relation to this matter, please contact the Info Line on telephone 1300 701 801 or Regulatory Operations by email at compliancesydney@asqa.gov.au.

Yours sincerely



Manager Regulatory Operations

24 July 2020



Australian Government
Australian Skills Quality Authority

Chief Executive Officer
House of Learning Pty Ltd
Locked Bag 4002
South Melbourne VIC 3205

Email: [REDACTED]

RTO ID: 21583
Application No: ADDVET0033663

Dear [REDACTED]

Re: Application for change of scope of registration

I refer to your application to change the scope of your organisation's registration.

In accordance with the provisions of the *National Vocational Education and Training Regulator Act 2011* (NVR Act), your application has been granted.

The new training products (qualifications, accredited courses, units of competency and/or skill sets) may be delivered by your registered training organisation (RTO) from 24 July 2020:

- HLTINFCOV001 *Comply with infection prevention and control policies and procedures*
- BSBWHS332X *Apply infection prevention and control procedures to own work activities*

Please note that this notice does not constitute certification that your organisation, or any material provided either with your application or reviewed in assessing your application, complies with all requirements of the VET Quality Framework or applicable conditions of registration.

If the training and assessment provided is likely to lead to students applying for a licence/recognition to operate in a relevant industry, you will need to ensure that you meet the requirements of the relevant national or state/territory regulator/s. Please contact the relevant regulator/s to ensure you have satisfied regulatory requirements before delivery and ensure that marketing materials are accurate. Further information can be found at <https://www.asqa.gov.au/vet-registration/meet-requirements-ongoing-registration/comply-other-relevant-legislation>.

Scope of registration

The National Register is being updated to reflect your organisation's change of scope of registration. Please note that Sections 93 and 94 of the Act provide for the imposition of monetary penalties on RTOs that provide all or part of a VET course outside its scope of registration.



Period of registration

Please note the period of registration of your RTO remains as 16 February 2020 to 15 February 2027.

Conditions imposed

You are required to comply with the conditions of registration set out in Sections 22-28 of the Act, as well as any additional conditions that the Australian Skills Quality Authority (ASQA), as the national VET regulator (NVR), has imposed on your organisation's registration.

There are no additional conditions imposed on your organisation's registration as a result of approval of your application to change your scope of registration.

Access documents

Your organisation may also have the right of access to further documents under the *Freedom of Information Act 1982*. More information about Freedom of Information (FOI), including how to make an FOI application, is available [via https://www.asqa.gov.au/about/accountability-and-reporting/freedom-information](https://www.asqa.gov.au/about/accountability-and-reporting/freedom-information).

Further information and assistance

If you require further information or assistance in relation to this matter, please contact the Info Line on telephone 1300 701 801 or Regulatory Operations by email at compliancesydney@asqa.gov.au.

Yours sincerely



Manager Regulatory Operations